

# APPLICATION FOR EMPLOYMENT

THE GLADEVILLE UTILITY DISTRICT  
IS AN EQUAL OPPORTUNITY EMPLOYER

## PERSONAL INFORMATION

DATE \_\_\_\_\_

NAME (LAST NAME FIRST)			
CURRENT ADDRESS	CITY	STATE	ZIP CODE
PERMANENT ADDRESS	CITY	STATE	ZIP CODE
PHONE NUMBER	REFERRED BY		

## EMPLOYMENT DESIRED

POSITION	DATE YOU COULD BEGIN WORK	SALARY EXPECTATION
ARE YOU EMPLOYED? YES _____ NO _____	IF SO, MAY WE CONTACT YOUR PRESENT AND FORMER EMPLOYERS? YES _____ NO _____	
HAVE YOU EVER APPLIED FOR EMPLOYMENT WITH THE DISTRICT BEFORE YES _____ NO _____	IF SO, WHEN?	

## EDUCATION HISTORY

NAME AND LOCATION OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE?	SUBJECTS STUDIED
GRAMMER SCHOOL			
HIGH SCHOOL			
COLLEGE			
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL			

## GENERAL INFORMATION

SUBJECTS OF SPECIAL STUDY, WORK TRAINING OR SPECIAL SKILLS TRAINING	
U.S. MILITARY SERVICE (BRANCH & DATES OF SERVICE)	RANK

## GENERAL INFORMATION

DATE (MONTH & YEAR)	NAME & ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM				
TO				
FROM				
TO				
FROM				
TO				
FROM				
TO				

**REFERENCES** LIST BELOW THE NAMES OF THREE PERSONS, NOT RELATED TO YOU, THAT YOU HAVE KNOWN AT LEAST ONE YEAR.

NAME	ADDRESS	BUSINESS	YEARS KNOWN

**AUTHORIZATION**

I certify that to the best of my knowledge, the facts contained in this application are true and complete and understand that, if employed, any falsified statements on this application will be grounds for dismissal.

I authorize the investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and hereby release the references and employers listed above from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the Gladeville Utility District has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized representative of the Gladeville Utility District, subject to the approval of the District's Board of Commissioners..

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

INTERVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

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**REMARKS**


NEATNESS		CHARACTER		
PERSONALITY		CAPABILITIES OR SPECIAL SKILLS		
HIRED	FOR DEPARTMENT	POSITION	WILL REPORT ON	SALARY OR WAGES

APPROVED: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_  
GENERAL MANAGER ASSISTANT MANAGER BOARD OF COMMISSIONERS

THIS APPLICATION HAS BEEN PREPARED FOR USE BY THE GLADEVILLE UTILITY DISTRICT. IF ANY PORTION OF THE FORM IS FOUND TO VIOLATE ANY LOCAL, STATE OR FEDERAL LAWS, SUCH VIOLATION IS NOT INTENTIONAL AND THE REMAINING PARTS OF THE FORM SHALL STILL BE APPLICABLE IN ALL RESPECTS.